

CRN	SUBJ	NUMBER	DAYS	TIME	CAMPUS	BUILDING	ROOM	CREDIT HOURS

To register on a Desktop PC or Mac:

1. Work with your advisor to determine which courses you need. Filling them in the chart above first can help keep track.
2. Go to www.laniertech.edu/myltc/
3. Choose BannerWEb
 - a) User Name (your LTC email address)
 - b) Password
4. Select Student Services & Financial Aid
5. Select Registration, then Add/Drop Classes
6. Select Term (Ex: Fall 2021) and choose Submit
7. In the Add Classes Worksheet, enter ALL of the CRNs from the chart above

Problems logging in?
Contact the Student Help Desk at
<https://www.laniertech.edu/help-center/student-login-help/>
or by phone at 770-533-7048.

CRNs

--	--	--	--	--	--	--

Submit Changes Class Search Reset

Choose Submit Changes

8. Did you receive registration errors? Here are some possible causes/solutions:
 - a) Pre-requisite/Test Score Error
 - i. A required course must be taken prior—see advisor.
 - ii. Co-requisite courses – BOTH CRNs must be entered in boxes before you click Submit Changes. Ex: BIOL 2113/L, MATH 0911B/1111B, ENGL 0911B/1101B
 - b) Field of Study Restriction Error: Course is not required for your program. See advisor.
 - c) Closed Section Error: All seats are full. Choose another section.
9. Choose the back arrow inside BannerWeb (not your browser's back arrow)
10. Select Student Detail Schedule and print a copy (ctrl+P)

***OR* Register with the Lanier Tech Mobile App!** It's a free Download from Google Play Store or Apple App Store.



Still have questions?

Qs about what to register for? Contact your advisor.

Qs about how to register? Email registrar@laniertech.edu from your LTC email account. Include your name and ID #.

Qs about Blackboard? Contact Angelia McQuade at bb@laniertech.edu or 770.533.6925 or your Bb instructor.